



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, April 22, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, April 22, 2024, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent:

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Neil Hammerbacher, Steve Anderson, Mike Miller, Jon Ramirez, Angie Daniels, Tyler Ray, Jeremy Bouverette

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Treasurer Ashley Bennett, Barry Lapp, Estee Bitzer, Jodi Barrons, Cindy McKinney-Volz, Stephen Root, Shawn Robinson, Renee Francisco, Register Marianne Brandt, Kristy Sutherland, Sheriff Glen Skrent, Drain Commissioner Bob Manter, Mike Slade, Ashley Gaudett, Brandon Bertram, Carrie Tabar, Echo Torrez, Katherine Robinson, Anthony Trevino, Nick Sakon, Shannon Beach, Cody Horton

At 8:05 a.m., there were a total of 24 participants attending the meeting virtually.

New Business

1. Motorcycle Awareness Month -

Jeremy Bouverette, Representative from American Bikers Aiming Toward Education (ABATE), thanked the Board for their support of Motorcycle Awareness Month. The Board has adopted Resolution 2022-09 and their support continues.

2. 2024 Equalization Report -

Angie Daniels, Equalization Director, presented the Annual Report for the Equalization Department. Matter to be placed on the Consent Agenda.

3. Citizen Concern Regarding Dogs At-Large -
Neil Hammerbacher, Controller-Administrator, introduced Stephanie Spencer, a citizen in Caro City. Ms. Spencer addressed the Board regarding the Animal Control Center and loose dogs within Caro City who she feels are dangerous.

Animal Control Director, Tyler Ray, addressed the concerns outlined by Ms. Spencer.

The Board would like to have data gathered regarding the number of citations that have been issued, information on aggressive encounters with dogs, and how either of those are reflective to the current ordinance.

The Board would like an update presented once per quarter from the Animal Control Director.

4. Board of Commissioners' Compensation -
Neil Hammerbacher, Controller/Administrator, included in the agenda packet a Revenue/Expenditure Report. Matter to be placed on Thursday's agenda.

Old Business

1. Attorney Review of Ballot Language for Proposed Millages -
Neil Hammerbacher, Controller-Administrator, reported that millage language for Recycling Renewal, Road Patrol Renewal, Senior Citizen Program Renewal, 911 Dispatch New and Senior Citizen Home Delivered Meals New has been reviewed by legal counsel. Each millage to be placed on Thursday's agenda for review and potential adoption by the Board.

Finance/Technology

Primary Finance/Technology

1. Consideration for Amending the County's Fund Balance Policy -
Neil Hammerbacher, Controller-Administrator, presented the policy of Fund Balance for the General Fund which was adopted in 2003. It is being recommended this policy be updated to have an unreserved-undesignated fund balance of approximately 17%. It is recommended to accomplish the transition from 10% to 17% over a 2-to 3-year period. Matter to be placed on Thursday's agenda.

2. Financial Performance of the Dispatch/911 Fund -
Neil Hammerbacher, Controller-Administrator, reviewed the Michigan Department of Treasury Fiscally Ready Communities Best Practices. This recommends a 5-year forecast. A Multi-County Comparison was also presented in the agenda packet.

The Board would like to have a listing and cost projection of upcoming projects for the 911 Dispatch Center.

Neil Hammerbacher reviewed the Millage Comparison for the 2023 Tax Year to similar sized counties.

3. Consideration for Using the BS&A Software Company's Help in Updating our Chart of Accounts -
Neil Hammerbacher, Controller/Administrator, presented that the State has updated the Chart of Accounts. Currently, Tuscola County is not in compliance with the new Chart of Accounts. BS&A offers assistance to complete the transition at no cost to the county and will take approximately 3 months. Matter to be placed on the Consent Agenda.

On-Going and Other Finance

None

On-Going and Other Technology

Eean Lee, Chief Information Officer, is working on current contracts with Neil Hammerbacher to verify the contract is up to date. Also, in this process the policies will be reviewed for any updates that may be needed to be made.

Building and Grounds

Primary Building and Grounds

1. Consideration of Change Orders #1 and #2 to the People's State Bank (PSB) Construction Project -
Mike Miller, Buildings and Grounds/Recycling Director, reviewed the proposed change orders of base trim, tuckpointing the exposed brick, addition of a counter for a total change order amount of \$6,786.00. Also, there is concern about the condition of two current beams located in the lower level for a total change order amount of \$7,252.00. Matter to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

None

On-Going and Other Personnel

None

Other Business as Necessary

-Commissioner Bardwell spoke regarding the Supreme Court decision regarding land-use and permit fees and if that would impact the county.

Public Comment Period

-Jeremy Bourverette thanked the Board again for supporting May is Motorcycle Awareness Month and yard signs are available if anyone is interested.

-Stephanie Spencer thanked the Board for listening to her concern and to consider reducing the proposed Animal Control millage language from 6-years to 4-years.

Adjournment

Motion by Bill Lutz, seconded by Thomas Bardwell to adjourn the meeting at 9:57 a.m. Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO